

**MINUTES OF THE JANUARY 28, 2021  
MEETING OF THE  
WASHOE COUNTY SCHOOL DISTRICT  
GROUP INSURANCE COMMITTEE**

January 28, 2021

**1. OPENING ITEMS**

**1.01 Call to Order**

The meeting of the Group Insurance Committee was called to order at 4:01 p.m. Due to the COVID-19 health emergency declared by Governor Sisolak and consistent with current guidelines and directives, the meeting was conducted virtually.

**1.02 Roll Call**

Committee Members Jeff Bozzo, Eric Diamond, Mike Dixon, Rachel Drake, Selena La Rue Hatch, Diane Lyon, Tony McMillan, Toni Maresjo, Dawn Etcheverry, and Gordon Salas were present. Member Robert Munson was absent. Staff Liaison Jackie James and staff were also present.

**1.03 Public Comment**

The Group Insurance Committee received comments from the following:  
No comments

**1.04 ACTION TO ADOPT THE AGENDA**

It was moved by Committee Member Diane Lyon and seconded by Committee Member Rachel Toni Maresjo that **the Group Insurance Committee approves the agenda as presented.** The result of the vote was Unanimous: Pass (Yea: Jeff Bozzo, Eric Diamond, Mike Dixon, Rachel Drake, Selena La Rue Hatch, Diane Lyon Tony McMillan, Toni Maresjo, Dawn Etcheverry, and Gordon Salas.) Final Resolution: Motion Carries.

**2. ITEMS FOR PRESENTATION, DISCUSSION, AND/OR POSSIBLE ACTION**

**2.01 ACTION TO ELECT A CHAIRPERSON OF THE HEALTH INSURANCE COMMITTEE FOR A ONE-YEAR TERM EXPIRING DECEMBER 31, 2021 FROM AMONG THE CURRENT MEMBERSHIP: Robert Munson, Selena La Rue Hatch, Dawn Etcheverry, Rachel Drake, Toni Maresjo, Diane Lyon, Mike Dixon, Tony McMillan, Eric Diamond, Gordon Salas and Jeff Bozzo.**

Member Diane Lyon nominated Jeff Bozzo for Chairperson, Member Jeff Bozzo did not accept the nomination.

It was moved by Selena La Rue Hatch, second by Diane Lyon to elect Dawn Etcheverry as Chairperson of the Health Insurance Committee for a one-year term expiring December 31, 2021 (Yea: Jeff Bozzo, Eric Diamond, Mike Dixon, Rachel Drake, Selena La Rue Hatch, Diane Lyon, Tony McMillan, Toni Maresjo, Dawn Miller, and Gordon Salas). Final Resolution: Motion Carried 10-0.

**2.02 ACTION TO ELECT A VICE-CHAIRPERSON OF THE HEALTH INSURANCE COMMITTEE FOR A ONE-YEAR TERM EXPIRING DECEMBER 31, 2021, FROM AMONG THE CURRENT MEMBERSHIP: Robert Munson, Selena La Rue Hatch, Dawn Etcheverry, Rachel Drake, Toni Maresjo, Diane Lyon, Mike Dixon, Tony McMillan, Eric Diamond, Gordon Salas and Jeff Bozzo**

It was moved by Erick Diamond, second by Dawn Etcheverry to elect Robert Munson as Vice-Chairperson of the Health Insurance Committee for a one-year term expiring December 31, 2021 (Yea: Jeff Bozzo, Eric Diamond, Mike Dixon, Rachel Drake, Selena La Rue Hatch, Diane Lyon, Tony McMillan, Toni Maresjo, Dawn Etcheverry, and Gordon Salas). Final Resolution: Motion Carried 10-0

**2.03 PRESENTATION AND DISCUSSION OF WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE INTERNAL SERVICE FUND AS OF DECEMBER 2020**

Rob Luna, Controller, reviewed the Health Insurance Internal Service Fund statement as of December 2020, and compared against the statement of December 2019. According to the comparative statement of net assets as of December 2020, the total assets were \$36,697,082 as compared to \$28,813,957 at the same time last year. Total liabilities were \$7,734,831 as compared to \$9,566,944 last year. The total net position as of December 2020 was \$28,877,575 as compared to \$19,176,405, an increase. The operating expenses as of December 2020 was \$40,611,346, as compared to \$36,861,484 in 2019. The Wellness fund as of December 2020 was \$652,899 compared to \$582,880 at this time last year.

**2.04 PRESENTATION AND DISCUSSION OF WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE CLAIMS EXPERIENCE REPORT AS OF DECEMBER 2020**

Lloyd Barnes, LP Insurance representative, discussed the Average Monthly Comparison which provides data to include active enrollment of employees and dependents; claims from medical, prescription, dental, and vision; and specific utilization from medical and pharmacy categories such as emergency, lab x-ray, pharmacy, urgent care, etc.. Mr.

Barnes also discussed the number of hospital admissions for the current year, the average cost per inpatient/outpatient admits and average days per inpatient/outpatient stays.

#### **2.05 PRESENTATION AND DISCUSSION OF WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE ANTHEM CLAIMS ACTIVITY AND TURNAROUND REPORTS AS OF DECEMBER 2020**

Kelly Dvorak, Account Manager for Anthem, reviewed the claims experience report through December 2020. It is the goal of Anthem to process claims within 30 days. For the month of December claims were processed within 30 days at a rate of 99.52%.

Ms. Dvorak reviewed the current percentages for claims paid within 30 days for the PPO Dental, PPO Medical, HSA Dental, HSA Medical, PPO Dental, and PPO Medical.

#### **2.06 PRESENTATION AND DISCUSSION OF WASHOE COUNTY SCHOOL DISTRICT'S GROUP INSURANCE WELLNESS PROGRAM REPORT TO COVER CURRENT EVENTS AND PROGRAMS VIRGIN PULSE MOBILE APP DRAWING OUTCOME, FALL INTO STEP CHALLENGE RESULTS, HEALTH ASSESSMENT DEADLINE UPDATE, DRIVE-UP IMMUNIZATIONS NUMBER TOTALS AND WELLNESS AND GUIDANCE RESOURCES VIRTUAL WORKSHOPS AS OF December 2020**

Janelle Dye, Wellness Coordinator, discussed the Virgin Pulse mobile app download, there was 144 in August, 343 in September and 155 in October. Ms. Dye also discussed there are currently 884 participants in Fall into Fitness Step Challenge, 568 completed the challenge by tracking their steps at least once per week during the challenge. Ms. Dye discussed about quarterly drawing winners, there were three winners who attained level 1 in Virgin Pulse from August to October 2020. She also spoke about 89% of total eligible population completed the Health Assessment as of December 31, 2020. Ms. Dye also spoke about the Drive-up Immunization numbers and future events, programs and challenges, such as Wellness and Guidance Resources Virtual Workshops from January to May.

#### **2.08 Approval of the minutes of the October 22, 2020 meeting of the Group Insurance Committee**

It was moved by Committee Member Toni Maresjo and seconded by Committee Member Rachel Drake that **the Group Insurance Committee approves the minutes from the October 22, 2020 meeting of the Group Insurance Committee.** The result of the vote was Unanimous: Pass (Yea: Jeff Bozzo, Eric Diamond, Mike Dixon, Rachel Drake,

Selena La Rue Hatch, Diane Lyon Tony McMillan, Toni Maresjo, Dawn Etcheverry, and Gordon Salas .) Final Resolution: Motion Carries.

### **3. CLOSING ITEMS**

#### **3.01 Public Comment**

The Group Insurance Committee received comments from the following:

No Comments

#### **3.02 Announcement of Next Meeting**

The next meeting of the Group Insurance Committee would take place on Thursday, February 25, 2021 4:00pm.

#### **3.03 Adjourn Meeting**

There being no further business to come before the members of the Committee, Chairperson Dawn Etcheverry declared the meeting adjourned at 5:10 p.m.

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**Dawn Etcheverry, Chair**